

Missouri Department of Health & Senior Services



Public Health Preparedness Tool for Schools

Planning Training Response

A joint effort between the Missouri Department of Health & Senior Services' Center for Emergency Response & Terrorism (CERT) and the Missouri School Boards' Association

For a more information please contact:

Missouri School Boards' Association
2100 I-70 Drive Southwest
Columbia, MO 65203
573-445-9920
www.schoolsprepared.org

About This Project:

This project is being implemented by the Missouri School Boards' Association in partnership with, the Missouri Department of Health and Senior Services.

It is offered at no cost to all Missouri schools (K-12, Public & Private)

Contract/Funding Information:

TITLE: SCHOOL EMERGENCY PLANNING

SFS NO.: B2Z06024 REQ NO.: NR 580 41070500083

Purpose of Contract

- Contract with the Missouri School Boards' Association to provide a secure, web-based system for planning and training for emergency events including:
 - Contagious disease,
 - Biological and chemical terrorism.
- Provide school officials with online training modules to answer planning questions related to the planning template and process.
- Enable public safety and health agencies secure access to school information.
- Provide information regarding the web-based program and training and education opportunities regarding preparedness planning to all public, private, and parochial primary and secondary schools (excepting home schools) through an established and trusted delivery system.

What does this online system contain?

- ✓ **Public Health Related Emergency Response Plans:** Provided in a secure, intuitive, online application for development, maintenance and sharing.
- ✓ **Online Training Programs:** On-demand E-learning Courses
- ✓ **Critical Information Portal :** Provides public safety & health officials secure access to plan information.

Content is provided via a secure and intuitive online application that:


- Enables emergency plan development via online tutorials and a web-based planning guide.
- Provides plans are fully editable and can be downloaded and printed.
- Trains all school stakeholders on the schools plan and their responsibilities.
- Allows schools to upload floor plans and utility shutoff instructions
- Provides area public safety access to planning and site data via a secure login

Content Validation:


Prior to implementation, the core content of the online system has been:

- ✓ **Approved by the Department of Health and Senior Services**
- ✓ **Review by Educational Policy Experts**

Securely View,
Create and Manage
Plans Online



**MISSOURI DEPARTMENT
OF HEALTH AND SENIOR SERVICES**



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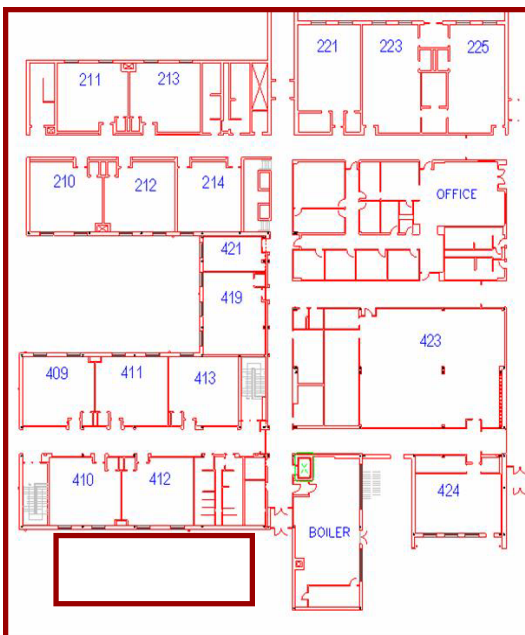
[HOME](#) | [USERS](#) | [PLAN](#) | [RESOURCES](#) | [LOGOUT](#)

Welcome school / Security: SA

School Name:	SAMPLE Elem	District Name:	SAMPLE
Address 1	1111	Address 2	
City	Anytown	Zip	55555
State	MO	Phone	555-555-6666
Principal		Emergency Planner	

[Site Data](#) | [Re-generate PDF of Plan](#) | [View PDF of Plan](#)

- Part 1 - Policies & Procedures	Status	Last Modified
- Plan Design	View Document	A 03/29/2006
- Purpose of Emergency Response Plans	View Document	U 03/28/2006
- Plan Maintenance	View Document	E 03/29/2006
- Potential Hazards List	View Document	U 03/27/2006
- Basic Plan	View Document	U 03/27/2006
- Response Levels	View Document	U 03/27/2006
- Risk Advisory System	View Document	U 03/27/2006
- Risk Advisory Grid	View Document	U 03/27/2006
- Facility-Wide Action Steps	View Document	U 03/27/2006
- General Crisis Management Procedures	View Document	U 03/27/2006
- Part 2 - Incident Action Plans		Status Last Modified



Secure Public Safety & Health Access
To Critical Information

Save
Help
Reload Default Text
Delete

This plan has been developed to assist the school in protecting the lives of its students and staff should a disaster or emergency situation affect the school.

The Emergency Response Plan (E.R.P.) is intended to establish policies, procedures and organizational structure for response to emergencies that are of sufficient magnitude to cause a significant disruption of the functioning of all or portions of the school district. This plan describes the roles and responsibilities of district and school personnel in an emergency situation. The basic emergency procedures are designed to protect lives and property through effective use of District and community resources. Since an emergency may be sudden and without warning, these procedures are designed to be flexible in order to accommodate contingencies of various types and magnitudes.

To ensure the maximum safety of students, teachers will remain with their students and not be tasked with other emergency response functions. These other functions, which are detailed in the plan, will be implemented by non-teaching staff whenever possible.

Edit Plans Online; Just Like a Word Processor

On-demand E-Learning
Courses for Staff

Schools Prepared

Center for Emergency Response and Terrorism



[Bio](#)

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1. School Start Up
2. Navigation
3. Logging On
4. Adding / Viewing Accounts
5. Adding Reader Account
6. Viewing Added Account
7. Editing the Plan
8. Editing the Plan
9. Editing the Plan
10. Editing Tables
11. Editing Tables
12. Editing Tables
13. Editing Tables
14. Making PDF
15. Finished

School Start Up

An introduction to using the
online Public Health Emergency
Response Information Plans

Core Benefits

Preparedness

More and more school planners are tasked with developing comprehensive plans that fall well outside of their area of expertise. This system provides school planners the training, resources and infrastructure to develop the most comprehensive and intuitive plans possible.

Training

Perhaps the most overlooked area in emergency preparedness is the training of staff. This system provides comprehensive, on-demand E-learning training courses for teachers, crisis team members, administrative staff and even students and parents.

Critical Information Portal

Providing first responders access to critical site information, such as floor plans, site images and utility shutoffs can save vital seconds in an emergency. School planners are able to upload schematics, pictures and rosters into the secure database. Public safety and health agencies are provided special “read-only” access to school plans and critical information.

Consistency

The system provides a common format and guidelines to help ensure all schools develop plans that meet specific requirements. As new recommendations and best-practices are developed, these changes may be instantly disseminated to all users.

Time Saving

The intuitive format and instant access to planning resources enables the development of the most comprehensive public health related emergency plans available in approximately 4 hours.

Communication

The system allows for nearly instant dissemination of information to all schools and the ability to track resources and plans at the district and/or school level.

Compliance

The system develops plans that are compliant with the National Incident Management System (NIMS) and directives from the Department of Health and Senior Services. As guidance for compliance is revised and/or altered, updates are easily disseminated to all users.



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